

Port Underwood Association  
29<sup>th</sup> Annual General Meeting  
Wednesday, 22 June 2022: 7:00pm  
By Zoom

**Welcome**

The President, Wayne Boustridge, opened the meeting and welcomed the attendees at 7.01

**Attendees**

Members:

Kirsty Vercoe, Wayne and Angela Boustridge, John Davison, Ken and Sara Roush, David and Wendy Watson, Suzanne and James Lambie, Koen De Ridder, Lyn White, Bruce Hearn, Karen McLeary, Martin Loach, Graham & Alison Wise

Guests:

Barbara Faulls - MDC

Nadine Taylor - MDC

**Apologies**

Gerard Malcolm, Maxine and Trevor Rougham, Rosemary Rutherford, Berni and Trevor Veale, Rochelle Stevenson & Gerald Timms, Dr Paul & Suzanne Blaschke, Phyllis Heard, Helen Strang

**Minutes of the 28<sup>th</sup> Annual General Meeting held in 11-13 HakaHaka Bay Road, Port Underwood on 3 January 2021 (as distributed with AGM information).**

**Action Items:**

- i. Accept the Minutes of the 28<sup>th</sup> AGM held on 3 January 2021 as a true and accurate record.

**Proposed:** Wayne Boustridge

**Seconded:** John Davison

**Adopted**

- ii. Matters Arising from the 28<sup>th</sup> AGM held on 3 January 2021.

**No Matters Arising**

**President's Report**

Report attached at Appendix 1.

**Financial Report**

See attached at Appendix 2.

## **Financial Accounts**

See attached at Appendix 3

Motion to accept the adoption of the financial report and accounts for 2021.

**Proposed:** John Davison

**Seconded:** Ken Roush

**Adopted**

John Davison provided an information brief on current Banking frustrations. In Summary:

Westpac bank has proved extremely difficult to deal with in respect of handing over the signatories from Ken and Sara Roush to John Davison and Wayne Boustridge. Contradictory information has been given and differing requirements have been made by both the Blenheim branch and the telephone help service. Consequently, John Davison and Wayne Boustridge have not been able to access the account. The branch has, this week, asked for a set of forms to be completed and signed by the new signatories, and requested that the AGM would confirm who these signatories are. The constitution for the Association provides that the signatories to the bank account should be the President and the Treasurer/Secretary, plus any other committee members nominated. Also we need to confirm that banking is to be undertaken electronically (which is actually now a requirement given that cheques can no longer be used).

Motion to confirm that Wayne Boustridge (President) and John Davison (Secretary/ Treasurer) are to be the two signatories (both required) for the bank account.

**Proposed:** John Davison

**Seconded:** James Lambie

**Adopted**

Motion to confirm that the Association is to undertake banking transactions electronically through the Westpac Business online portal, with both that Wayne Boustridge (President) and John Davison (Secretary/ Treasurer) to initiate and confirm transactions through the portal.

**Proposed:** John Davison

**Seconded:** Ken Roush

**Adopted**

## Notices of Motion

One Notice of Motion was received and presented to the AGM. This proposed a motion that the membership fee is suspended for the 2022 year, and then reinstated for 2023. The membership fee would stay at \$20 for future years. Any fees already received would be held over to next year.

**Proposed:** John Davison

**Seconded:** Kirsty Vercoe

**Adopted**

## Election of Officers and Committee

- i. **As a record for the Minutes.** Sarah Roush retired from being the Secretary / Treasurer in late 2021 and in accordance with the provisions of the rule 8.4 of the Constitution and Rules of Port Underwood Association, the Secretary / Treasurer position was filled from within the exiting Committee by John Davison.
- ii. **Nominations received for those seeking election – NIL**
- iii. **Existing Committee Members not seeking re-election**
  - a. Anne Thompson
  - b. Toby Martin
- iv. **Existing Committee Member seeking re-election.**
  - a. President: Wayne Boustridge
  - b. Secretary / Treasurer: John Davison
  - c. Committee Members: Ken Roush, Kirsty Vercoe, Martyn Loach, Phyllis Heard, Bruce Hearn

**Proposed:** Wayne Boustridge proposed that the existing Committee Members seeking re-election be elected to the Port Underwood Association

**Seconded:** Karen McLeay

**Adopted**

## General Business

Bruce Hearn advised the meeting that Laurie Saunders passed away this last weekend with his funeral to be held Saturday 25 June 2022.

## MDC Update

Nadine Taylor and Barbara Faulls from MDC attended the meeting to provide an update on MDC matters.

Nadine Taylor:

- July Storm – The road recovery is a priority for the Council. A budget of \$85m has been agreed for the cost. The normal subsidy from Government for storms is 71% of the cost, but this was increased to 95% for this event given the exceptional circumstances, and this was a notable increase achieved by MDC.
- There had been a proposal to drop to two Sounds councillors based on population levels. Following representations, the Council agreed to retain three Councillors (due to remoteness and unique nature of the Sounds) and the Council had to make submissions to the electoral commission to retain three Sounds Councillors. These have been accepted.
- Freedom Camping – no extension in Port Underwood Area.
- Kiwi rail upgrade on Interisland Ferry. \$110m loan from the Council to MDC holdings to improve port. It is expected that this should provide a good dividend to the council. This will provide for improvements in the Picton area including a new overbridge to the Bluebridge depot. The overbridge will be a large structure and it is expected to improve the road network.
- The Harbourmaster is undertaking a risk assessment of Tory Channel to make it safe. This could affect all users.
- Three Waters reforms – this is now open for submissions and the legislation is going through committee stage. Reticulated supplies and infrastructure will be handed over to the new bodies. Rural supply will be impacted as the new bodies will be responsible for standards and this will impact everybody other than single household supplies. The new bodies have said they will be pragmatic to new supply.
- Election year – Nadine encouraged anybody that would like to stand to do so.
- Road Review – Council will be undertaking a local road review next year with a view to accessing that road are for purpose. This will be open to public consultation.

Barbara Faulls:

- A lot of work remains to be done in respect of the storms. Work is ongoing undertaking mappings for catchments, to remove pests and prevent erosion; with the aim to prevent flooding and gravel build ups.
- SAGs – an active group, all associations with common interests in the Sounds are brought together to represent their views to the Council. Ken Roush represents the Association on this body.
- Annual plan – 80 submissions which have been reviewed by the Council.
- A new Harbour Master has been appointed.

- There is lots of information on the MDC website on marine pests. Marine scientists following up on this and have good relationship with the Harbour Master to get further information

A question was asked concerning road safety, in the light of the recent tragic accidents in the area. Whilst the responsibility for this lies with the NZTA the MDC transport committee will undertake a serious crash investigation. This will suggest mitigations to help improve safety. Also, new legislation will require councils to review speed limits. It was suggested that there needs to be behavioural changes in respect of speed, drink and drugs. Other suggestions included more speed cameras, average speed cameras and median barriers. It was noted that near misses can be reported on the Antenno app.

### **End of meeting**

Wayne Boustridge declared the meeting closed at 7-45

## **Appendix 1**

### **President's report**

As we commenced 2021 off the back of the last AGM, as a committee, we entered the period with some solid strategy of what we wanted to achieve.

By July 2021 we had conducted the pest survey, led by Martin Loach, and published initial results. Martin further progressed this line of effort in an application to the Predator Free Trust, seeking financial assistance to further develop a Port Underwood predator control programme. Unfortunately, we didn't make it to the funding line this time around, but we are positive that we are in a good position for future bids when these are called for. The development of a robust predator/pest programme remains in sight.

As the year progressed, we all felt the impact of lockdowns and restrictions. This had an effect to the normal flow of resource concerns and a (nice) reduction in the impact assessment workflow. The heavy lifting in this area has largely been undertaken by Ken Roush and time and time again, his knowledge and willingness to conduct likely impact assessments and draft proposed responses has been invaluable. In terms of resource consent applications, the following updates are provided:

- U190431 - A large jetty was applied for in Whangatoetoe Bay. The Association, along with other submitters opposed the application on several points. Through mediation with the Applicant an agreement was reached and the jetty application, with conditions, has been approved.
- U190766 – An application was made to extract water from Stace Creek in Robinhood Bay for the purpose of irrigating a new vineyard. The application was opposed by the Association and others. The applicant is claiming to wish to build a reservoir to collect water during the winter high water flow period to use during the summer when the creek flow becomes low. The Council is allowing water extraction while the plans are developed for the reservoir.
- U200060 – An application was made to extend an existing mussel farm into a large area of Pipi Bay. The application was opposed by the Association and several other submitters. After submissions were made and expert witness reports were produced the application has been withdrawn.

There was also a submission made on the Freedom Camping Bylaw 2022 which reaffirmed the Association's previous position which advocated the inclusion of the entire Port Underwood Road and Tumbledown Bay Road, including adjacent roadside and foreshore reserves, outside of the designated DOC campsites, as prohibited status for freedom camping. While Council is yet to reach a final decision, indications are that the Association and Council are aligned, and we remain hopeful that the exclusions will be included in the final decision document.

Although we maintained representation on the Sounds Advisory Group (SAG) throughout the period, like many other activities, the SAG has been somewhat curtailed due to Covid-19 restrictions. Consequently, there has not been many issues through the group that are specifically addressed to Port Underwood. However, a recent review of the group indicates that it is still a useful avenue for communications between Marlborough District Council and the many Sounds communities. The meetings are attended by community representatives,

industry representatives, Councillors and Council staff. The notes from these meetings, usually held four times per year, are available on the Council and Port Underwood Association websites. These notes are informative and show the wide range of issues that are discussed.

For those that are not tracking the Marlborough Environment Plan, the proposed Plan is in the appeals phase. There were approximately 1200 appeal points made. The Council is currently in a process of Court mediation and is roughly halfway through the appeal points. Once the appeals are resolved, the Council will make the Plan operative.

As a region we experienced some horrific weather events in mid-21. While our infrastructure appeared to get off relatively lightly in comparison with other areas within the region, we did suffer some substantial damage to roads. Unfortunately, not all this damage has not yet been repaired and as we face winter 22, I suspect this damage will be compounded.

Xmas 21/22 saw us taking the unprecedented step to postpone the face-to-face AGM. There was an overwhelming consensus that the Covid-19 Protection Framework in place at that time made our ability to plan and conduct an AGM problematic. A further attempt to conduct a face-to-face AGM over Easter 22 proved just as problematic with the daily case numbers rising as Covid-19 continued its firm grip.

Our requirement to meet statutory requirements to file annual returns provided us one option – to conduct the AGM via ZOOM which will be a first for the Association but perhaps fitting with the times.

I would like to take this opportunity to thank the committee members for working on your behalf. Like all such committees, the members are volunteers and give their time to represent your views and to make this a better place for you to enjoy.

## Appendix 2 Treasurer's Report

In late 2021 Sara Roush resigned as treasurer and secretary of the Association. Sara has been a stalwart of the Association for many years. The Association owes Sara a tremendous debt of gratitude for all her hard work ensuring that these vital administrative tasks were undertaken. Without the efficient running of these duties the Association would soon grind to a halt. The fact that the Association ran so smoothly is a testament to Sara's hard work. I am sure that the meeting would like to offer Sara a vote of thanks for her hard work and dedication.

The accounts have been distributed with the agenda. As can be seen the Association has a healthy financial position. The surplus for the year was \$1,135, similar to the previous year's surplus. Cash balances held by the Association are:

Cheque Account:	\$ 6,263-93
Simples Saver:	\$11,451-41
<u>Petty Cash:</u>	<u>\$ 222-10</u>
Total	\$17,937-44

There has been no expenditure since these accounts were produced.



**Appendix 3**  
**Financial Accounts Year Ending 30 November 2021**

**Port Underwood Association Inc**  
**PO Box 59 Blenheim 7240**

<b>Income Statement</b>		30-Nov-21		30-Nov-20	
Income					
	Subscriptions and donations	\$2065.00		\$2025.00	
	Interest	\$8.63	\$2073.63	\$6.52	\$2031.52
Total		\$2073.63		\$2031.52	
Expenses					
	Stationery, post, printing,	\$675.25		\$571.02	
	Website	0		0	
	AGM Expenses	\$262.86		\$298.46	
	Donations	0		0	
	Submission expenses	0	\$938.11	0	\$869.48
Net Surplus		\$1135.52		\$1162.04	
<b>Balance Sheet</b>					
Assets	Cheque Account	\$6263.93		\$5254.16	
	Simples Saver	\$11451.41		\$11445.66	
	Petty Cash	\$222.10	\$17937.44	\$102.10	\$16801.92
Liabilities			0 -		0 -
Capital Account			\$17937.44		\$16801.92
<b>Statement of capital</b>					
Brought forward		\$16801.92		\$15639.88	
Surplus		\$1135.52		\$1162.04	
Carried forward		\$17937.44		\$16801.92	